THE PAMELA HAMBRO HALL MANAGEMENT COMMITTEE

Minutes of the meeting held on April 27th 2011

1. **Present**: Valerie Ashford; Graham Case; Graeme Gale; Marilyn Gale; Mike Dee; Kevin Oakley; David Parker; Judy Parker; Jilly Spencer; Jo Spolton.
   Also present were Hazel Lappin and Peter Smith. Jo Spolton was welcomed to her first meeting and thanked for representing Sticklebacks.
2. **Apologies** Norman Baker; Su Sedgwick; David Bell.
3. **Minutes of last meeting**
   The Minutes of the meeting held on March 23rd 2011 were agreed as a true record and signed by the chairman.
   Matters Arising
   - TV Licensing still appeared interested and may visit. It was agreed that a sign should be posted warning against using the internet to watch any live TV.
   - Bob Way had carried out the electrical work, and Paul Kennea had replaced the fence panel.
   - It was agreed to advertise the treatment table in Tesco (thanks to Judy)and the Valley News.
   - The key box was now ready to be used; Graeme agreed to produce a 'how to' guide for Hazel to issue to hirers.
4. **Reports**
   There were no reports.
5. **Signing of the Minute Book**
   All present signed the Minute Book to agree to accept office as Trustees, and to act in the committee's best interests.
6. **Appointment of Officers for 2011-2012**
   All Officers were warmly thanked for all they had done during the past year. As they were willing to stand again and there were no other nominations, all were re-elected nem con. The officers for 2011-2012 are:

Chairman	Kevin Oakley
Vice chairman	Graeme Gale
Treasurer	Mike Dee
Secretary	Graham Case

7. **100 Club** – the draws for June and July were made.
8. **AOB** It was agreed to accept a donation from a hirer for a cancellation as the hall could have been re-let. After discussion concerning the storage unit it was agreed that Kevin and Graeme would explore the possibility of leaking, and the use of a liner to help prevent condensation. It was reported that the computer club might not continue after the New Year.
   The meeting was closed at 8.35pm.

Date of next meeting: ***This will take place on Wednesday July 13th 2011.***

AGENDA:

1. Present
2. Apologies
3. Minutes of meeting held on April 27th 2011; Matters Arising
4. Reports
5. 100 Club for August and September.
6. Any other business
7. Date of next meeting – July 13th 2011 at 7.30pm.