

THE PAMELA HAMBRO HALL MANAGEMENT COMMITTEE

Minutes of the meeting held on April 18th 2013

1 Present: Valerie Ashford; Janet Bown; Graham Case; Francis Dennett; Graeme Gale; Marilyn Gale; David Gray; Kevin Oakley; David Parker; Judy Parker; Heidi Stephenson.

In attendance: Hazel Lappin

2 Apologies: Su Sedgwick; Jilly Spencer.

3 Minutes of last meeting

The Minutes of the meeting held on March 21st 2013 were agreed as a true record and signed by Kevin.

4 Matters Arising

Maintenance issues: much progress had been made. Outstanding items are: radiator, kitchen door, loo roll holder (gents'). Graeme and Kevin were thanked for all their hard work.

5 Appointment of Trustees

All present signed the Minute Book.

6 Appointment of Officers for 2013-2014

After discussion and elections, the following were appointed unanimously as Officers:

Chairman	Kevin Oakley
Vice Chairman	Graeme Gale
Treasurer	David Gray
Secretary	Graham Case

7 Reports

Secretary: Graham reported that the first batch of purple sacks had arrived and been paid for. It was agreed that he would make a response to the draft guidance on food in village halls to request that matters are not made more complicated. After discussion it was agreed to seek two further quotes re floor sanding. He explained that an oversight meant that he had to submit annual accounts late to the Rates Review team.

8 100 Club

Judy arranged the Draws for April, May, June and July.

9 AOB

Dates for the next year were circulated. Valerie pointed out that the April date for the AGM should be changed to April 24th to avoid a potential clash when the floor might be being treated. It was agreed that 24 additional mugs should be purchased. It was agreed that Kevin would obtain quotes for cleaning or replacing the front-of-house curtains, remembering that they would need to be fireproofed. Kevin thanked everyone for their attendance and for the positive way that discussion had taken place.

The meeting ended at 9.20 pm.

Date of next meeting: This is at 7.30pm on Thursday July 25th in the Hall.